



BOARD OF COMMISSIONERS' MINUTES

Tuesday, September 4, 2018, 10:00 A.M.

Willowbank Office Building
420 Holmes Street, Room 146
Bellefonte, PA 16823

I. CALL TO ORDER

The public meeting of the Centre County Board of Commissioners was called to order at 10:01 AM on September 4, 2018 by Chair of the Board, Michael Pipe.

II. PLEDGE OF ALLEGIANCE

In attendance were Commissioner Michael Pipe, Chair; Commissioner Mark Higgins; Commissioner Steven Dershem; Administrator, Margaret Gray; and Executive Assistant, Natalie Bird.

County personnel present included Natalie Corman, Karri Hull, Jessica Herren, Bernie Cantorna, Karlene Shugars, Tom Martin, Bob Jacobs, Kendra Miknis, and Mike Bloom.

Representatives from the news media included Carol Terracina.

CNET staff were present.

III. PUBLIC COMMENT

IV. MEETING MINUTES

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted unanimously to approve the minutes from the Tuesday, August 28, 2018 Board of Commissioners' meeting.

V. CHECK RUN

Commissioner Higgins reported the check of the week was to Central Intermediate Unit in the amount of \$34,451.01. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the check run in the amount of \$221,493.33 dated August 31, 2018.

VI. PROCLAMATIONS

- A. Proclamation 26 of 2018 – Commissioner Dershem announced National Recovery Month in Centre County. The HOPE Coalition works hard to find strategies to raise awareness for opioid and heroin addiction. District Attorney Bernie Cantorna described this as the biggest health crisis of the generation. We need to support recovery efforts and provide services and resources to the people who need it. Recovery month is also a good time to celebrate the people in recovery; Karlene

BOARD OF COMMISSIONERS' MINUTES

TUESDAY, SEPTEMBER 4, 2018

PAGE 2

Shugars said there are 23.5 million Americans living in recovery. In honor of National Recovery Month, Karri Hull said the HOPE Initiative has placed purple ribbons throughout several communities and the Courthouse will be lit purple at night. On September 20, a candlelight remembrance ceremony will be held at 6:30 PM at the Courthouse Steps. Karri reminded everyone that prevention does work, treatment is effective, and recovery is possible. Commissioner Dershem applauded the efforts in Centre County to establish the drug court to get individuals into a position of health and stable living. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to proclaim September as National Recovery Month in Centre County.

VII. INVITATON FOR BIDS

Controller – the RFQ – Professional Auditing Services – Dept. 125.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to table for evaluation by the Finance Committee.

VIII. ADMINISTRATOR'S REPORT

Margaret Gray announced that the Board of Commissioners will hold a public hearing this evening at 5:30 PM in Room 146 of the Willowbank Building to discuss setting salary schedules for County officers and Jury Commissioners.

IX. ABC Appointment/Re-Appointments/Term Expirations

The citizens listed in the table below have offered their time and energy to serve on the indicated authorities, boards or committees.

ABC	Name	Action	Term
Library and Historical Museum Board	C. Ashear Barr	Resignation	1/1/2017 – 8/23/2018
SEDA COG Board of Directors	Dennis Hameister to fill the unexpired term of Mark Stevenson	Appointment	9/4/18 – 12/31/2018
SEDA COG Board of Directors	Mark Stevenson	Resignation	1/1/2018 – 9/4/2018
Agriculture Land Preservation Board	Cindy Harding	Re-Appointment	9/1/18 – 8/31/21
Agriculture Land Preservation Board	Ron Hoover	Re-Appointment	9/1/18 – 8/31/21
Agriculture Land Preservation Board	Thomas Songer III	Re-Appointment	9/1/18 – 8/31/21

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve the ABC resignations, appointment and re-appointments.

X. CONTRACTS

- A. Court Administration – Kendra Miknis reviewed a contract renewal with Stenograph for the writer protection plans, which also includes loaners, as needed by four (4) of the Court's Court Reporters. The plan provides protection to the Court Reporter's machine that are utilized during court proceedings. The contract total is \$1,476 for the period of September 19, 2018 through September 18, 2019. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Stenograph to next week's Consent Agenda – Dept. 271.

B. Planning

Liquid Fuels – Mike Bloom requested that the Board authorize staff to commence the project solicitation process for the 2019 County Liquid Fuels Program. This entails letters and communication will be sent to all thirty-five municipalities to notify them of the opportunity. Project recommendations will be made to the Board in December and funding will be awarded before the Christmas Holiday. – Dept. 411.

On a motion by Commissioner Higgins seconded by Commissioner Dershem, the Board voted to approve project solicitation for the 2019 County Liquid Fuels Program.

- C. Human Services – Natalie Corman reviewed the following items:

i. MH/ID/EI – D&A

1. Contract renewal with Centre County Youth Service Bureau to provide drug and alcohol services that include performance based prevention (information, dissemination, education, alternative activities, and environmental). The contract total is \$174,609, which is funded as follows: State \$166,560 and County \$8,049 for the period of July 1, 2018 through June 30, 2019 – Dept. 562.
2. Agreement with Allen Sign Language Services to services that include certified and Pennsylvania State registered interpretive services for people with intellectual disabilities. The contract total is \$5,000, which is funded as follows: State \$4,770 and County \$230 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add the contract renewal with Centre County Youth Service Bureau and the agreement with Allen Sign Language Services to next week's Consent Agenda.

D. Commissioners

Resolution 14 of 2018 – Margaret reviewed the resolution amending Resolution 9 of 2018 to authorize exemptions, deductions, abatements, and credits for real property, earned income tax, net profits mercantile, and business privilege taxes within a specific geographic area in Centre County designated as a proposed Keystone Opportunity Expansion Zone ("KOEZ"). The extension period is January 1, 2019 through December 31, 2028 for Lot #10B within the Moshannon Valley Regional Business Park. The amended resolution is for a ten year period as required by SEDA COG. The resolution has been approved by Rush Township and Philipsburg Osceola School District. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to add Resolution 14 of 2018 to next week's Consent Agenda– Dept. 111.

XI. CONSENT AGENDA

The Board welcomed Bob Jacobs for additional discussion on the McClure Contract. The contract amount was \$4,888,741 following a discussion with McClure the County was unable to reach a resolution regarding the Sheriff's Office roof replacement. Bob recommended that project be pulled from the McClure contract, which will reduce the contract to \$4,703,795. He then recommended entering into contract negotiations with David Maines Associates, the lowest bidder with a cost of \$188,715. Commissioner Higgins noted that the roof replacement in the McClure Contract did not provide as long of a warranty and included a thinner material and insulation.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve Consent Agenda items A-E i. Liquid Fuels.

On a motion by Commissioners Higgins, seconded by Commissioner Dershem, the Board voted to amend the energy savings agreement with McClure Company to exclude the Sheriff's Office roof replacement.

On a motion by Commissioners Higgins, seconded by Commissioner Dershem, the Board voted to add to the agenda entering into contract negotiations with David Maines Associates for the IFB- Sheriff's Office Roof Replacement.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve entering into contract negotiations with David Maines Associated for the IFB – Sheriff's Office Roof Replacement.

A. Human Services

- i. Aging – Update to the By Laws of the Retired Senior Volunteer Program (RSVP) Advisory Council – Dept. 521
- ii. MH/ID/EI – D&A – Contract renewal with Universal Community Behavioral Health/ The Meadows Psychiatric Center to provide mental health services including outpatient (psychiatric, clinical evaluation, medication visit, psychotherapy), mobile crisis intervention, and emergency services. The contract total is \$290,000, which is funded as follows: State \$276,631 and County \$13,369 for the period of July 1, 2018 through June 30, 2019 – Dept. 561.
- iii. Transportation – Consolidated Assistance Grant Agreement for Community Transportation Service Programs with the Pennsylvania Department of Transportation (PennDOT). This agreement is for shared ride services for seniors and persons with disabilities for the period of July 1, 2018 through June 30, 2019. This is state funded in the amount of \$509,000 with \$449,000 awarded for shared ride lottery and \$60,000 awarded for persons with disabilities – Dept. 531.

B. Criminal Justice Planning – 2018-2020 Intermediate Punishment/ Restrictive Intermediate Punishment/ Specialty Court Grant Award from Pennsylvania Commission on Crime and Delinquency (PCCD) in the amount of \$251,629 for the period of July 1, 2018 through June 30, 2020 – Dept. 306.

C. Human Resources – Contract with Power DMS, Inc. to provide software for the management of policies and online training. The contract total is \$21,700 for the period of August 28, 2018 through August 27, 2019 – Dept. 114.

D. MIS/RBA – Contract renewal for 911 CAD VM cluster, for the VMWARE licenses used in Emergency Communications. The contract total is \$1,082.59 for the period of August 24, 2018 through August 23, 2019 – Dept. 142.

E. Planning

- i. Liquid Fuels – Application to PennDOT from Port Matilda Borough in the amount of \$40,000 for paving – Dept. 411.
- ii. Performance based energy savings agreement with McClure Company to provide energy conservation services. The total project fee is \$4,888,741 – Dept. 151.

XII. DISCUSSION ITEMS

XIII. RECOGNITION

XIV. C-NET REQUESTS

- A. Sponsorship for the taping of the Centre County League of Women Voters Candidates' Night on Monday, October 22, 2018 at 7:00 PM in the State College Borough Council Chambers.
- B. Sponsorship of a bulletin board message for the Centre County League of Women Voters Candidates' Night to be advertised October 8 – 22, 2018.

On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to approve C-NET Requests A-B.

XV. REPORTS - ANNOUNCEMENTS

- A. Voter Registration Report

Commissioner Dershem reported 107,808 registered voters in Centre County. The precinct of the week is Howard Borough #7 with 408 registered voters. In the May primary they had 118 ballots cast for a 28.92% voter turnout.

- B. Announcements

XVI. EXECUTIVE SESSION REPORT

There were no executive sessions to report.

XVII. PUBLIC MEETING SCHEDULE

Tuesday, September 4, 2018

BOC Meeting – 10:00 AM - Room 146WB

Public Hearing: Salary Schedules of County Officers

and Jury Commissioners – 5:30 PM – Room 146WB

Thursday, September 6, 2018

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

CBICC State of the County – Nittany Lion Inn

Monday, September 10, 2018

Joint Town Hall with Bellefonte Borough – 7:00 PM – Courthouse Annex

Tuesday, September 11, 2018

BOC Meeting – 10:00 AM - Room 146WB

Thursday, September 13, 2018

Prison Board of Inspectors – 8:00 AM - CCCF

BOC/Salary Board Meeting – 10:00 AM - Room 146WB – AS NEEDED

XVIII. BID / PROPOSAL SCHEDULE

XIX. ELECTION ANNOUNCEMENTS

Tuesday, October 9, 2018

Last day to REGISTER before the November election.

Tuesday, October 30, 2018

Last day apply for a civilian absentee ballot.

Friday, November 2, 2018

Last day for County Board of Elections to receive voted civilian absentee ballots.

Tuesday, November 6, 2018

GENERAL ELECTION

XX. QUESTIONS FROM THE PRESS

XXI. On a motion by Commissioner Higgins, seconded by Commissioner Dershem, the Board voted to adjourned the meeting at 10:32 AM.

ATTEST:

Margaret N. Gray

Administrator